

**MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999  
GENERAL RISK ASSESSMENT**

<b>DEPARTMENT/SCHOOL/UNIT</b>		Ipswich School			<b>REF NO.</b>	Sport/004/Indoor Games	
<b>TASK/OPERATION BEING ASSESSED</b>		Basketball / Indoor football / Indoor Hockey / Gymnastics / Table Tennis / Netball / Volleyball Ball Skills					
<b>PURPOSE/METHOD OF WORK</b>							
Indoor Sports varying in Staff and Pupil Numbers.							
<b>Consequence of Hazard</b>							
Minor injury <input type="checkbox"/> Injury <input checked="" type="checkbox"/> Over three-day absence <input type="checkbox"/> Major injury <input type="checkbox"/> Disability or Death <input checked="" type="checkbox"/>							
<b>SPECIFIC LEGISLATIVE REQUIREMENTS</b>				<b>LEVEL OF SKILL/TRAINING REQUIRED</b>			
Health & Safety at Work etc. Act Management of Health & Safety at Work Regulations Workplace (Health, Safety & Welfare) Regulations Health and Safety (First Aid) Regulations				General awareness of hazards associated with this type of activity. First Aid Certificate. Knowledge of location of First Aid boxes needed. Manual Handling Training for Members of Staff			
<b>CHEMICALS/MATERIALS INVOLVED</b>		<b>HSC NO.</b>	<b>ASSESSMENT DATE</b>		<b>SPECIFIC WORK EQUIPMENT PROVIDED</b>		
					Associated Sports Equipment		
<b>MAIN HAZARDS IDENTIFIED</b>		<b>WHO WILL BE AFFECTED</b>		<b>CONTROL MEASURES TO REDUCE THE RISK</b>			
Trips and Falls injuries.  Trips and falls on and from apparatus  Running into other games and players  Loose Equipment such as basketball boards falling and striking players.  Injury from moving heavy items of equipment.		Staff and Pupils		Make sure all the equipment is secure and erected correctly. Upright metal structures (goals etc) are foam padded to avoid injury from collision.  All equipment is checked and safe for use, any spare items are to be stored away from the playing area in the apparatus room.  Partition off playing areas with netting to avoid overlapping play.  <b>Staff are to instruct and supervise pupils in the safe movement and erection of equipment.</b>  Sport is <b>Only</b> to be played when a member of staff is present.			
Please mark appropriate number (1 = very low, 5 = very high) and Risk Priority Rating							
<b>Frequency</b> : 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>				<b>Severity</b> : 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/>			
<b>Risk (Frequency x Severity)</b>				2 X 5 = 10 (medium)			
<b>Risk Priority Rating</b>				High(16 – 25) <input type="checkbox"/> Medium(9 – 15) <input checked="" type="checkbox"/> Low(1 – 8) <input type="checkbox"/>			
<b>MANUAL HANDLING RISK</b>				<b>PERSONAL PROTECTIVE EQUIPMENT REQUIRED</b>			
Has a manual handling risk been identified?		YES					
Is the risk considered to be		Low					
Is a further detailed assessment required?		NO					
If the answer to the above question is YES a separate manual handling assessment will be required to fulfil the requirements of the Manual Handling Operations Regulations 1992.				Is training and instruction required		YES	
				Is there need for special accommodation		NO	
				Is there need for test/examination		NO	
				Is all P. P. E. compatible		N/A	
<b>FREQUENCY OF MONITORING</b>				<b>ASSESSMENT REVIEW PERIOD</b>			
N/A	3 Months	6 Months	1 Year	< 1 Year	2 Years	3 Years	4 Years
			X	X			

Signed .....

Post/Title .....Health & Safety Officer.....

Date .....Nov 14.....

Review Date & Sign				
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